

Faculty of Computer Science and Information Technology

University of Malaya

Plan of Tasks

for Industrial Training

Semester:

Session:

Training Start Date:

Training End Date:

Student Name:

Matriculation Number:

Degree:

Specialisation:

*Details of Supervisor from the Company*

Name:

Designation:

Department:

Company Name:

**Important Note to the Supervisor from the Company:**

This plan of tasks should be prepared by the student’s supervisor from the company. It consists of the tasks that will be assigned to the student for the whole duration of the internship. It should be uploaded by student in careerportal.fsktm.um.edu.my by Week 6 of the student’s industrial training.

**Plan of Tasks**

|  |  |  |  |
| --- | --- | --- | --- |
| **Week** | | **Tasks to be Assigned** | **Department to** |
|  |  |  | **be Attached** |
|  |  |  |  |
| 1 | - 4 |  |  |
|  |  |  |  |
| 5 | - 8 |  |  |
|  | |  |  |
| 9-12 | |  |  |
|  |  |  |  |
| 13 | - 16 |  |  |
|  |  |  |  |
| 17 | - 20 |  |  |
|  |  |  |  |
| 21 | - 24 |  |  |
|  |  |  |  |

Prepared by:

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Designation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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